

Announcing MEA's 2018-19

Human, Civil Rights and Cultural Affairs Grants

MEA members...Do you have a good idea for:

- helping students understand Human, Civil Rights and Cultural Affairs Issues?
- helping teachers understand and support the issues of Human, Civil Rights and Cultural Affairs?
- involving parents and community members with these issues?

The Maine Education Association will award up to \$1,000 in grants to local associations (determined by the number of grant applications awarded). The grants are designed to help local association members provide HCR leadership in their schools and communities.

Grant money may be used for speakers, materials, space rental, or equipment. It may not be used to pay Association members for their work nor for routine Association business. Activities funded must be aligned with MEA policy and at least one of the following Association goals:

- enhance the quality of education in public schools
- equalize educational opportunities for students in public education
- support Human, Civil Rights and Cultural Affairs development of members/students
- encourage participation in local Association activities
- enhance, broaden, or improve HCR issues in public schools

Grants are reviewed and funding decisions are made by MEA's Human, Civil Rights and Cultural Affairs Committee. Grant applications must be received in the MEA President's office in Augusta according to application directions by December 14, 2018.

MEA's Human, Civil Rights and Cultural Affairs Grants Checklist

Deadline for Applications: December 14, 2018

Directions:

All proposals must include the Grant Application Cover Page. Proposals should be no longer than three additional pages in length. Applicants must seek and receive the support by the local Association governing board and request that the local Association president verify this by signature. Proposals may be emailed to lheaney@maineea.org, faxed to 207-623-2129 or mailed to the MEA, President's Office, 35 Community Drive, Augusta, ME 04330. Proposals must be *received* no later than December 14, 2018. **Late proposals will not be considered for funding.**

Checklist for Applicants (Successful proposals must include all items in this section):

- Proposal includes up to 3 pages of proposal description and supporting elements, and a completed cover page.
- Proposal is signed by local association president.
- Applicant agrees to submit brief follow-up report with *receipts* (including pictures, if any) for use in MEA communications no later than **June 1, 2019**.
- Proposal requests are for up to \$1,000 and must include a reasonable, *detailed budget*.
- Money requested is for legitimate purposes such as speakers, consultants, rental of space, materials, travel, equipment, awards, programs, activities with students/staff, etc.
- Money requested will benefit or promote the Association and/or its goals and purposes.
- Proposal describes how the community will be made aware that MEA funded the proposal.

Proposal provides evidence of meeting at least one Association goal (check all that apply)

- Proposal will enhance the quality of education in public schools.
- Proposal will equalize educational opportunities for students in public education.
- Proposal will improve the understanding of Human, Civil Rights and Cultural Affairs of members and/or students.
- Proposal will encourage membership in local, state and national association.

MEA's Human, Civil Rights and Cultural Affairs Grants Application Cover Page

Attach up to 3 pages of description and supporting elements for your proposal.

Deadline for receipt of application: December 14, 2018

Late proposals will not be considered for funding.

Project Title:	
Proposal Submitted by:	Agreement:
Mailing Address:	<i>Upon acceptance of my proposal by the MEA HCR Committee, I agree to provide: a final report including (1) a description of how the project was promoted locally, (2) receipts for all expenditures, and (3) the check request form. I will submit these items to the MEA President's Office no later than June 1, 2019. All funds for reimbursement will be sent to the local Association.</i>
Home Phone Number:	Proposal writer's signature:
School Phone Number:	_____
Email address (Required):	<i>*Please note that failure to complete the project for which the grant was awarded in the given year will prohibit the applicant from applying for a grant the following year.</i>
Name of Local Association:	
President's Name:	
President's Address:	
President's Email (Required):	
*President's Signature: _____	
*By signing this you are verifying that the person submitting this proposal is a member of the MEA and that you and members of your local association governing board are aware of and support the actions outlined in this proposal.	
Please attach proposal description and any supporting elements (up to a maximum of three pages) and forward via email, fax or parcel post to:	
Maine Education Association	
President's Office	
35 Community Drive	
Augusta, Maine 04330	
Fax: 207-623-2129	Email: lheaney@maineea.org
<i>Deadline for receipt of complete proposal package is December 14, 2018.</i>	
<i>Late proposals will not be considered for funding.</i>	



MEA's Human, Civil Rights and Cultural Affairs Grant Follow-Up Report

This report and all receipts for expenditures related to your proposal must be submitted to the MEA President's Office no later than June 1, 2019. Please forward required information to: lheaney@maineea.org or MEA, 35 Community Drive, Augusta ME 04330, Attn: Linda Heaney

Deadline for receipt of complete follow-up report: June 1, 2019

1. Write a brief summary describing how successful you were in completing this project and meeting the goals of the project.

2. Write a brief summary describing how this project promoted the goals of the local and state associations.

3. Briefly describe other support, if any, the local or state association could have provided to make this project even more successful.